

Template for Delay of Accession to Active Duty Request for Completion of a
Judicial Clerkship



UNITED STATES MARINE CORPS
[OFFICER SELECTION STATION]
[STREET ADDRESS]
[CITY, STATE ZIP CODE]

IN REPLY REFER TO:
1131
[SSIC]
[DD MM YY]

From: **[Rank; Name: First, Middle Initial, Last; Last 4 SSN/4401/USMC]**
To: Commanding General, Marine Corps Recruiting Command (G-3 OA)
Via: (1) Officer Selection Officer, **[Recruiting Station]**
(2) Commanding Officer, **[Marine Corps District]**
(3) Commanding General, **[Eastern or Western Recruiting Region]**

Subj: REQUEST FOR A DELAY OF ACCESSION TO ACTIVE DUTY IN ORDER TO COMPLETE A
ONE-YEAR JUDICIAL CLERKSHIP IN THE CASE OF **[RANK, FIRST NAME, MIDDLE
INITIAL, LAST NAME; LAST 4 SSN/4401 USMC]**

Ref: (a) MCRCO 1131.1
(b) MCO P1070.12_

Encl: (1) Final law school transcript and proof of degree
(2) Letter of acceptance from a judge
(3) Current physical fitness test score
(4) Personal statement

1. Pursuant to reference (a), I request to delay my accession to active duty so I may complete a one-year judicial clerkship.
2. I certify that I meet the eligibility requirements for a delay of accession to active duty in order to complete a one-year judicial clerkship. Enclosure (1) verifies that I have completed the requirements for my law degree. Enclosure (2) verifies that I have been offered a one-year judicial clerkship.
3. I certify that I will take the first scheduled bar examination in a state of my choosing and send to MCRC proof of bar examination passage upon receipt. I also certify that I will submit to MCRC documentation from my state bar confirming their receipt of my complete application for a license to practice law.
4. I have provided a current physical fitness test score in enclosure (3).
5. Enclosure (4) contains my personal statement explaining why I am requesting a delay of accession to active duty in order to complete a one-year judicial clerkship.
6. I understand that this is only a request and that a delay of accession to active duty is not guaranteed. All such decisions will be based upon the needs of the Marine Corps.
7. I understand that I must apply to my state bar for a license to practice law immediately upon notification of bar examination passage in order to continue my delay of accession to active duty.

Enclosure (17)

Subj: REQUEST FOR A DELAY OF ACCESSION TO ACTIVE DUTY IN ORDER TO COMPLETE A ONE-YEAR JUDICIAL CLERKSHIP IN THE CASE OF [RANK, FIRST NAME, MIDDLE INITIAL, LAST NAME; LAST 4 SSN/4401 USMC]

8. I understand that once I have been licensed to practice law in a state, I must immediately notify MCRC.

9. I understand that as a condition of my delayed accession to active duty, I will voluntarily agree to access to active duty no later than 30 September [20YY].

10. I understand that, should I fail to pass the bar examination on my first attempt, I must still access to active duty no later than 30 September [20YY]. If I have not received a license to practice law by that date, I understand that I will be transferred to the PLC-Ground Program and assigned to The Basic School as an unrestricted ground officer.

11. My home of record as defined in reference (b), telephone number, and e-mail address are:

12. My school address, telephone number, and e-mail are:

13. Law school: _____.

14. Date of graduation: _____.

15. Anticipated bar examination results date: _____.

16. Date of anticipated completion of LLM program: _____.

[Signature]
[J.A. SMITH]